Job title: **Finance Manager**

Contractual Terms: **1 Year Fixed Term**

Working Hours: **Mon – Fri 9am-5pm (Include 1 hour lunch)**

Salary: **£35,000 per annum**

Waltham Forest Housing Association is an independent, non-profit, and locally based Housing Association working solely in the London Borough of Waltham Forest. We are a registered provider of social housing, managing and providing support to 331 homes. WFHA is a dynamic and friendly environment with staff committed to uphold its core values, REACH, which stands for **Respect, Empower, Ambitious, Care, Honest.**

An opportunity has been arisen for the right candidate to join our busy finance team based in Walthamstow. The post offers opportunities to acquire and develop a broad range of knowledge and experience within the social housing sector.

You can find further information on the association on our website – [www.wfha.org.uk](http://www.wfha.org.uk) – where you can also download the annual report.

The Finance Team is responsible for managing the association’s financial affairs and delivering a quality service to tenants, managers, housing services staff and other stakeholders. The post holder will take a lead responsibility for the day to day running of the financial systems and processes set out in the relevant job description.

The post holder will work closely with the Head of Finance and Corporate Services to maintain and improve the finance team’s functions. An intelligent and flexible approach will greatly enhance the work, and provide the post holder with an opportunity to develop a career in finance within the social housing sector.

**Salary:** £35,000 per annum.

**Annual Leave:** 23 days plus bank holidays and additional leave between Christmas and New Year.

Other Benefits: Health Plan, Pension, Eyecare, Corporate gym membership

**Interested?** Please e-mail us completed application form and equal monitoring form to FinanceManager@Wfha.org.uk.

Closing date for the applications is on Friday 28th September 2018 at 5pm

Successful candidates will be shortlisted for interviews on Monday 1st October 2018.

Interviews will be held on Wednesday 10th October 2018.

Please note: WFHA’s application form must completed, CVs will not be considered.

Should you wish to discuss the post further please contact Faisal Mayet, Head of Finance and Corporate Services on 0208 524 6987.