



Golden opportunity to join our staff team!

Vacancy for an Independent Living Co-ordinator (ILC) Remuneration £29,795.22 plus benefits 12 Month Fixed Term Contract

Waltham Forest Housing Association (WFHA) is a progressive organisation that punches above its weight and is deeply rooted in its community in the East End of London.

We are a small social housing provider with 330 homes in Waltham Forest (Walthamstow, Leyton, Leytonstone and Chingford). We are values driven, tenant-focussed and, have a strong commitment to tackling inequality and promoting inclusion. WFHA is an anti-racist organisation.

We have a diverse, committed and engaged Board and staff team and excellent levels of tenant satisfaction.

Who we are looking for

We're looking for a dedicated and motivated Independent Living Co-ordinator to join our team, duties include overseeing a small patch of approximately 80 homes, reviewing tenant applications for housing, voids and allocations, weekly welfare checks, chairing tenant meetings and surgeries, helping tenants with tenancy sustainment, signposting tenants to third party agencies, maximising tenant income and taking part in the associations out of hours on call rota.

What we offer

We offer an agile working environment, work placed pension, life insurance, employee assistance programme and more. We provide a great induction, access to training / development, support with ICT, and being part of our committed small close-knit team.

If you're an experienced housing professional looking to work in a flexible and forward-thinking organisation looking for an exciting new challenge, then we'd be delighted to hear from you.

Check us out: <https://wfha.org.uk>

If you are interested in applying for this role, please email us at recruit@wfha.org.uk for an application pack.

Application and interview process:

- Application forms to be returned to recruit@wfha.org.uk by our application closing date, which is 5.00pm on Monday 01 December 2025.
- Interviews will take place in person at our offices in Chingford on Wednesday 10 December 2025.

- As part of the interview process, applicants will be asked to complete a short competency based test.
- This role is a priority within our association therefore we are looking to appoint a new member to our team who can start immediately or as soon as possible (in line with applicants notice periods).